

FAIR BUSINESS PRACTICES

Quay Transport Ltd (QTL) operate in a very competitive global industry. There is always a risk that parties in the supply chain may act inappropriately and in a manner that is not conducive with good business ethics.

To ensure that QTL are not involved either directly or indirectly with any unfair business practices, the following processes have been implemented and approved by the Senior Management:

- All critical suppliers are to be processed fairly with capability, service level and price being KPI's when choosing the right supplier
- Where possible, there should be at least two suppliers for each service so neither QTL or the Supplier are solely reliant on each other
- Incoming invoices will be processed by at least two authorised employees prior to payment
- In the event that a special service is required, at least two suppliers will be contacted, if this is not possible, the Managing Director will make the final decision on the approval of a specialist supplier
- When tendering for business, the process required by the customer will be followed, QTL will not deliberately engage in any price-fixing with competitors in order to obtain business
- Full Terms & Conditions of business will be provided to all customers prior to carrying out any work

With the implementation of the above processes, QTL will operate a fair business while remaining competitive in the market place.

Signed 
Gary Kirkby.
Managing Director.

30th June 2020

Last Review June 2022