

## **QUAY TRANSPORT LTD – PRIVACY POLICY**

Quay Transport Ltd is committed to protecting and respecting your privacy. This privacy statement sets out our current policy and explains what we do with personal and business information we collect from our website users and those contacting the Company by written or verbal means.

When using this website, you are not required to provide us with any personal information and we do not monitor or collect any personally identifiable information from you on your use of the website.

If you choose to supply us with personally identifiable data, such as your name, address, telephone numbers and email address or any other information relating to your business with us, we will not sell or transfer any of this information to any third party except as necessary in the performance of the services you have requested to be supplied by us, or as required by law.

For safety and legal reasons, we may collect personal information and images from CCTV and vehicle cameras.

Your data is retained by us for no longer than required to provide the services requested and for reasonable business needs, or as required by law. Some examples of retention are:

- To perform a contractual obligation, we may retain the data whilst the contract remains in force, plus not more than 12 calendar months, so we can attend to any claims or queries thereafter.
- When we believe it may be necessary to defend or prosecute a claim against, you, us or a third party, we may retain the data for as long as necessary for the claim to be finalised.
- Use for sales and marketing: We retain your information for as long as is necessary, but only for the relevant purpose that we collected it for. You have the right to remove this consent at any time.

We restrict access to your information to only those persons who need to use it for the relevant purpose.

Any information supplied to us will be handled in accordance with the General Data Protection Regulation.

In booking work with Quay, you are explicitly accepting this privacy statement.

This Privacy Policy applies only to the Quay Transport Ltd website and not to the websites of other organisations to which we provide links. You should read their privacy policies.

The information posted on this website is carefully examined by us and regularly reviewed.

Errors however, cannot be ruled out with absolute certainty. We cannot therefore accept any responsibility for the correctness and completeness of the information unless agreements to the contrary are expressly concluded between you and us within the context of the conclusion or initiation of contracts.

If you have any questions or comments concerning this Privacy Policy please email us at [info@quaytransport.co.uk](mailto:info@quaytransport.co.uk) or write to Quay Transport Ltd, Rowland House, Regent Road, Bootle, Liverpool. L20 8RB

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